

## **SERIES 300 - INSTRUCTION**

### **Educational Program - 340**

#### **Early College Credit Program (343.5)**

The Norwalk-Ontario-Wilton School District recognizes the obligation it has under s.118.55 Stats., to provide post-secondary opportunities at Institutions of Higher Education (IHEs) to pupils enrolled at Brookwood High School.

#### **Student Eligibility and Responsibility**

- Student must be attending grades 9 through 12 at the Norwalk-Ontario-Wilton School District.
- Student must qualify and be accepted for admittance to the IHE.
- Student must meet the requirements and prerequisites of the postsecondary course as determined by the IHE.
- There is space available in the course as determined by the IHE.
- The student must notify the High School Principal of the student's intention to enroll in an IHE through the Early College Credit Program. (The form is available in the High School Guidance Office)
  - Notification must include the title(s) of the course(s) in which the student intends to enroll.
  - The number of credits for each course in which the student intends to enroll.
  - Specify whether the student will be taking the course of high school credit, postsecondary credit, or both.
- Notice must be given to the High School Principal no later than March 1 for fall semester participation, no later than October 1 for spring semester participation and no later than February 1 for summer participation.

#### **Student Limitations**

- Students cannot simultaneously attend a technical college under the Technical College Course Program or attend a technical college in lieu of high school or on a part-time basis and enroll in an IHE for the purpose of taking one or more nonsectarian courses under the Early College Credit Program.
- The Norwalk-Ontario-Wilton School District will pay for a maximum eighteen (18) postsecondary credits per student under the Early College Credit Program.
- Transportation to and from the IHE will not be provided by the district and will be at the expense of the parents or student taking the Early College Credit Program Course.
- Pupils earning a failing grade in the Early College Credit Program Course shall reimburse the Norwalk-Ontario-Wilton School District for the cost of the course. Failure to reimburse the School District under this policy will lead to:
  - Ineligible for further participation on the Early College Credit Program.
  - Ineligible to participate in Brookwood High School graduation ceremonies.

## **School Board Policy 343.5 (Continued) Early College Credit Program**

### **School District Criteria for Participation and Satisfaction of Meeting Graduation Requirements**

- Courses taken through the IHE for high school or dual credit cannot be comparable to one offered at Brookwood High School. This will be determined by the High School Principal. Any appeals of the High School Principal's decision will be directed toward the State Superintendent of Public Instruction.
- Any student who participates in an Early College Credit Course for high school credit, and is approved for high school credit by the High School Principal, or by the appeal process, to the State Superintendent of Public Instruction, will be given high school credit for the course if the course is successfully passed.
- A student will receive .25 high school credits for every one college credit for a course taken at an IHE under the Early College Credit Program.
- The High School Principal must notify the student of the high school credit earned with successful completion in an Early College Credit Course, in writing, before the beginning of the semester in which the student is enrolled in an Early College Credit Course.

### **Payment for Courses**

Tuition for all Early College Credit Courses approved by the Norwalk-Ontario-Wilton School District will be initially paid for by the School District.

The Parents of a student taking an approved Early College Credit Course for postsecondary credit only, will be billed for 25% of the tuition cost. The parent has one month to pay the bill from the date of receipt. Parents may have the 25% tuition cost waived if the Wisconsin Department of Public Instruction determines that the 25% tuition cost poses an undue financial burden on the student's family.

Failure to pay the bill will make the student ineligible to participate in Brookwood High School graduation ceremonies.

### **Other**

The High School Principal will be responsible for submitting an itemized report to the Wisconsin Department of Public Instruction to obtain state aid that reimburses the Norwalk-Ontario-Wilton School District for a portion of the tuition payment.

The Norwalk-Ontario-Wilton School District will annually, prior to October 1, provide information about the Early College Credit Program to students in grades 8, 9, 10 and 11.

## **School Board Policy 343.5 (Continued) Early College Credit Program**

The information in the Early College Credit Program will also be included in the annual notices to parents/guardians and the public.

Legal Reference: Section 118.55, 118.15(1)(b), 38.12(14) Wisconsin Statutes  
2017 Act 59 (2017-19) Biennial State Budget

Cross Reference: 342.1 – Programs for Students With Disabilities  
342.4 – Student At Risk Program  
342.7 – Services for English Language Learners  
343.4 – Technical College Course Program  
345.6 – Graduation Requirements  
411 – Equal Educational Opportunities

Approved: 2/12/2018