



NORWALK-ONTARIO-WILTON SCHOOL DISTRICT

Norwalk-Ontario-Wilton Elementary School

Brookwood Junior/Senior High School

28861 State Hwy 131 ♦ Box 130 ♦ Ontario, WI 54651

September 11, 2020

Dear N-O-W Families:

This letter is to inform you that a confirmed staff case and a probable student case of COVID-19 have been reported to the district. The students who were within 6 feet and for a time frame of 15 continuous minutes or more of the staff and probable student cases were already notified. Both cases are in N-O-W Elementary School and are related.

We anticipated this would happen. Our intention is to mitigate exposure; that will continue to be our practice. Our plan moving forward when probable or confirmed cases are reported to district officials includes:

- 1) Continue to work with the County Health Departments who are providing the district with best practice recommendations and are conducting contact tracing based on interviews with building staff.
- 2) Continue to require wearing masks, daily handwashing practices, social distancing, and minimum contact during the school day.
- 3) The district will continue best practice cleaning procedures.
- 4) The district will continue to monitor developments and change protocols as needed.

If you were not contacted personally in regards to your student's status, our hope is you would continue to send your child to school to continue the learning process if your student is symptom-free. Please feel free to contact us if you have any questions regarding our response to probable or confirmed cases. Thank you.

Sincerely,

Travis Anderson
District Administrator