

## **SERIES 700 – SUPPORT SERVICES**

### **Food Service Management - 760**

#### **Food Service Collection and Denial of Access to Food Service Programs Due to Non Payment (762.1)**

The Norwalk-Ontario-Wilton School District uses an automated lunch accounting system to record food service payments and to monitor food purchase transactions. Parents and guardians are expected to maintain their lunch account in a positive status.

Parents or guardians who claim that the financial condition of their families are such that they cannot afford to pay for the cost of their children's meals shall be invited to make an application for free and reduced meals.

#### **Collection of Food Service Related Charges**

The Superintendent or designee is expected to protect the taxpayers of the Norwalk-Ontario-Wilton School District by making every effort to collect all food service related charges due to the School District. The School District will have procedures in place that identify the criteria for use of collection agencies or writing off the debt.

#### **Denial of Access to the School Lunch Program due to Non-Payment**

After all possible collection efforts have proven unsuccessful, families with lunch account balances at or below \$10.00 for one student, or \$20.00 for more than one student in a family account, will be denied access to the school food program using their account until a mutually agreed upon payment plan is reached or the account is paid in full (see Rule - 762.1).

Cross Reference:

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