

SERIES 600 – FISCAL MANAGEMENT

Revenues – 650

Gate Receipts and Admissions (653)

Admission receipts of school events are the responsibility of the athletic director, 7-12 building principal, district bookkeeper and financial assistant. The athletic director and 7-12 building principal are responsible for all phases of school events for which admission is charged. The bookkeeper and financial assistant are responsible for the organization of a cash box preceding an event, the counting of the money in the cash box after the event, and the receipt of the deposit from the admissions.

Legal Reference: Section 120.13 Wisconsin Statutes

Approved: 1/16/12