

## **SERIES 400 – STUDENTS**

### **Student Health and Welfare – 450**

#### **Administering Medication to Students (453.4)**

Medications should be administered to school children at home rather than at school whenever possible. School personnel, designated by the District Administrator, Building Principal, or School Nurse, may administer medications to children under the following conditions:

- Written parental consent is needed prior to any prescription medication being administered.
- Written instructions from the child's practitioner must accompany the prescription medication.
- Written parental consent and instructions are needed before administering any non-prescription medication to a student.
- All medications (prescription or non-prescription) held by any student must be taken to the Nurse's Office for supervised administering of the medication. Students may, however, use and possess their own asthma inhalers in accordance with established procedures, consistent with state law.

The School Nurse will be responsible for:

- Obtaining and filing all written consent forms.
- Maintaining complete and accurate records on medications and administering them.
- Storing medications in a safe and secure place.
- Providing appropriate instructions to any school personnel who administers medications in the absence of the school nurse.

Legal Reference:       Sections 118.125, 118.29, 118.291 121.02(1)(g), Wisconsin Statutes  
                                  PI 8.01(2)(g), Wisconsin Administrative Code

Approved:               9/17/07