

SERIES 400 – STUDENTS

Attendance – 430

Assignment of Students to Elementary Teachers (433.1)

In the spring, prior to the end of a school year, elementary teachers in the same grade level will meet, along with Special Education Staff, and will divide all the students in a given grade level for teacher assignments for the following year. Elementary teachers look at a wide array of factors in splitting up classes for the next year. These things are:

- Student behavior
- Getting a good academic mix in each group
- Matching student learning style to teaching styles
- Getting as even as possible a ratio of boys to girls, special education students to non-special education students, ethnicity.

All parental requests for a particular teacher must be made to the Elementary Principal no later than April 30 of the preceding school year. These requests must be made in writing with a strong educational reason for the request. All requests will be considered but may not be honored if the reason submitted for the request appears to be secondary due to the four factors stated above in the division of students.

By June 1, the classroom teachers submit the new class lists to the Elementary Principal. Parents have until August 1 to request a change but in only extreme circumstances will a change even be considered by the Building Principal. As of August 1, class lists are made public and are not subject to any change. They will be posted outside the school district office windows.

Legal Reference: Section 118.13 Wisconsin Statutes
 Wisconsin Administrative Code 9

Cross Reference: Policy 411, Equal Educational Opportunities

Approved: 9/17/07